

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

June 7, 2010

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter, Thomas Ward, and Doug Howlett present. Also in attendance was Joseph Youssouf, Board Attorney. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Tom Ward and seconded by Doug Howlett; to approve the minutes of the last meeting held on May 3, 2010, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
2871	A9-1	Jason Howlett	250.00
2872	A11-2	Frank E. Biddle III	74.89
2873	A11-2	Thomson West	23.00
2874	A12-1	Asbury Park Press	554.38
2875	A12-2	VFIS	15,859.62
2876	A12-3	Absolute Fire Protection Company, Inc.	6,141.33
2877	A12-3	A. R. Communications	1,212.00
2878	A12-3	Brice's Auto Supply, Inc.	585.88
2879	A12-3	Edwards Tire Company, Inc.	250.85
2880	A12-3	G & L Lawn Service, Inc.	1,670.00
2881	A12-3	Sound Billing	37.77
2882	A12-3	Superglass Windshield Repair	210.00
2883	A12-3	TASC Fire Apparatus, Inc.	86.39
2884	A12-3	Underwriters Laboratories, Inc.	2,037.50
2885	A12-4	Joseph D. Youssouf, Esq.	5,905.00
2886	A12-6	Michael Banasz	150.00
2887	A12-6	Pedroni Fuel Co.	1,165.54
2888	A12-6	Howell Township Public Works	69.06
2889	A12-6	Michael Whitehill	150.00
2890	A12-8	JCP&L	1,703.41
2891	A12-8	N. J. American Water	226.73

2892	A12-8	N. J. Natural Gas (no bill – credit)	VOID
2893	A12-8	Verizon	284.19
2894	A12-8	Verizon Communications	67.97
2895	A12-8	Verizon Wireless	535.50
2896	A12-9	N. J. American Water	10,885.94
2897	A12-10	Frank E. Biddle III	1,375.00
2898	A12-10	Complete Security Systems, Inc.	345.00
2899	A12-10	Art Fariello	700.00
2900	A12-10	Freehold Cartage, Inc.	118.90
2901	A12-10	William Goffe	285.00
2902	A12-10	Jersey Coast Fire Equipment Co.	95.00
2903	A12-10	Sakoutis Brothers Disposal	75.00
2904	A12-13	Safe-T Skylands Area Fire Equipment &	285.00
Electronic	A9-1	Payroll by Paychex (for May 31, 2010)	2,920.50
Electronic	A9-1	Tax Pay by Paychex (for May 31, 2010)	569.55
Electronic	A9-1	Paychex Fees (deducted 06-10-10)	102.08
Electronic	A9-1	May 2010 N. J. Pension Payment	159..30
Total			\$57,167.28

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Tom Ward, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a communication from Access Health confirming the Firefighters physicals for June 29 and 30, 2010 at the Route 33 Fire Station. We received a statement from the State Motor Vehicle Services, for all the abstract look ups we completed last month. The Motor Vehicle Services also said that we failed to pay the annual fee for access to these abstracts. George faxed them the cancelled check to confirm our payment. We received a letter from Liberty Mutual requesting an on-site consultation concerning our Workers Compensation Policy. George and Harry met with Dan on May 17, 2010 to complete. We also received the Loss Prevention Visit Confirmation and Recommendations letter following this meeting. There were no recommendations.

We received the results from the hydraulic oil sample we sent out after our annual ladder test. The result was within the standard and acceptable. We received the Affidavit of Publication from

the Asbury Park Press for the publication of our Synopsis of Audit Report for the year ended December 31, 2009.

We received a second Affidavit of Publication from the Asbury Park Press for the publication of the Invitation to Bidders for the repaving job at the Route 524 Fire Station. We received an e-mail from FDIC 2010 stating that the one registration can be carried over to the FDIC 2011. We received the minutes from the N. J. State Association of Fire Districts meeting, which was held on March 6, 2010. We received two service reports from EMR Power Systems for the service of both of our Emergency Generators.

Legal

Joe said that six companies picked up bid packets for the repaving job at the Route 524 Fire Station. We will receive bids tomorrow afternoon, June 8, 2010; at 4:00 PM. Joe read the resolution accepting the Audit Report. This resolution was passed at the last meeting on May 3, 2010. Joe had the five Commissioners sign an Annual Audit Review Group Affidavit. Joe also signed this form and gave one original copy to the Clerk for filing.

Joe told the Board that we are being sued for a fire we responded to in Freehold Boro. Joe feels that we do not have anything to worry about because this was not our fire and we did nothing wrong.

Chief's Report

Chief Brian Prochnow read the monthly report for May, 2010. The Chief's ask to purchase the following items,

- 1) Two cans of tool fuel
- 2) 10 large, 10 extra large, and 5 double extra large Shelby Firefighting Gloves from All Hands Fire Equipment for a total of \$2,597.29 including shipping.
- 3) Four replacement batteries for T3 series Thermal Cameras from Continental Fire & Safety for State Contract price of \$496.00.
- 4) Three Bullard Eclipse retractable lanyards from Continental Fire & Safety at State Contract price of \$144.00.

After some discussion, a resolution was offered by Frank Biddle III and seconded by Tom Ward, allowing the purchase of these items. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The Chief's asked the Board if they made a decision yet about getting rid of one of the Macks when the new truck comes in. The Chief's are getting ready to order the equipment for the New Pumper and could save some monies if they transferred some of the items from one of the Macks. For the third meeting in a row, Harry asked each Board Member their opinion about retiring one of the other trucks. After a long discussion, a resolution was offered by Tom Ward and seconded by Harry Carter, to get rid of 19-2-75 sometime after the New Pumper goes into service. A roll call vote was taken.

Harry Carter	yes
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George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	no

Committees

Frank gave a report on the Executive Board meeting held on May 27, 2010. Frank also gave a report on the trucks. 19-2-74 will have some strobe lights repaired, Jason’s Chief’s car had the windshield replaced a passed inspection. Frank said that it would be in our best interest to install a GPS based Preemption system in 19-2-78. Freehold Township has installed this new style system along Route 9 and we respond to Freehold Township regularly on a first call basis. The equipment needed for this system is around \$3,350.00 from Signal Control Products. A resolution was offered by Tom Ward and seconded by Frank Biddle III, to purchase this system for 19-2-78. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Old Business

Frank said that Fire One will be here sometime in July to perform the annual pump tests. Frank also said that Clean Air has given us the State Contract Number for the Exhaust System at the Route 33 Fire Station. The Board asked if the new system had the magnetic grabber or the pneumatic grabber. The quote included the pneumatic grabber, but Frank will ask about the price difference for the magnetic grabber. The quote with the pneumatic grabber is for \$36,105.91.

New Business

George said that Bob Lewis wants copies of our Fire Hydrant bills when he meets with N. J. American Water. George told the Board that he does not want to give any bills to the Fire Bureau. The Board agreed with George and the Fire Bureau will not receive this information.

Chris Pujat told the Board that they need to put some monies away for the purchase of new radios for the future. George said that we are already putting monies away for the radio’s we will need to operate after the switch over in 2013.

With no further business to come before the Board, the meeting was adjourned at 09:47 PM.